MINES PARIS | PSL ★

How to create your ADUM account for enrollment in PSL Doctorate

I. Pre-registration online

To begin, please go to: http://www.adum.fr/index.pl?site=PSL

1. Your account and access codes

2. Creation of your ADUM profile

After the creation of your account you will receive an email with a link to activate your account (active for 24 hours).

After clicking on the link, you will see this page:

Paris Sciences et Lettres, une université de rang mondial, au cœur de Paris

Creation of your personal account

Your request for creating your account is being processed. You will receive an email, to verify the validity of your email adress.
You will click on the link included in this email, or copy and paste it in your browser navigation bar, in order to activate the creation of your account.
Warning! This link will be valid only for 24 hours.

University administrative area
Paris

University you register at
Institut Curie

Doctoral Shool
Frontières du vivant n°474

PhD speciality
Frontières du vivant

Scientific area
Département Physique

CNU Section Sciences biologiques, médecine et chirurgie buccales

Click here for more information

* You must give an answer to go to next step

To complete follow the scrolling menu. If you have any questions you may contact your institution

You must give an answer. Important for the registration process on ADUM

CREATE MY PROFILE

3. Civil status

Civil status

Last name _____ ⓘ social name _____

First name _____ *   Middle name _____

third name _____

Date of birth _____ *   City of birth _____ *

Country of birth _____ ▼ *

Nationality _____ ▼ *

ⓘ Socio-professional category of the father _____ ▼ *

Socio-professional category of the mother _____ ▼ *

Gender   ○ * Woman   ○ * Man   Family status _____ ▼ *

ⓘ National Identifying Student Number (INE) _____ *   ⓘ Student Card Number _____

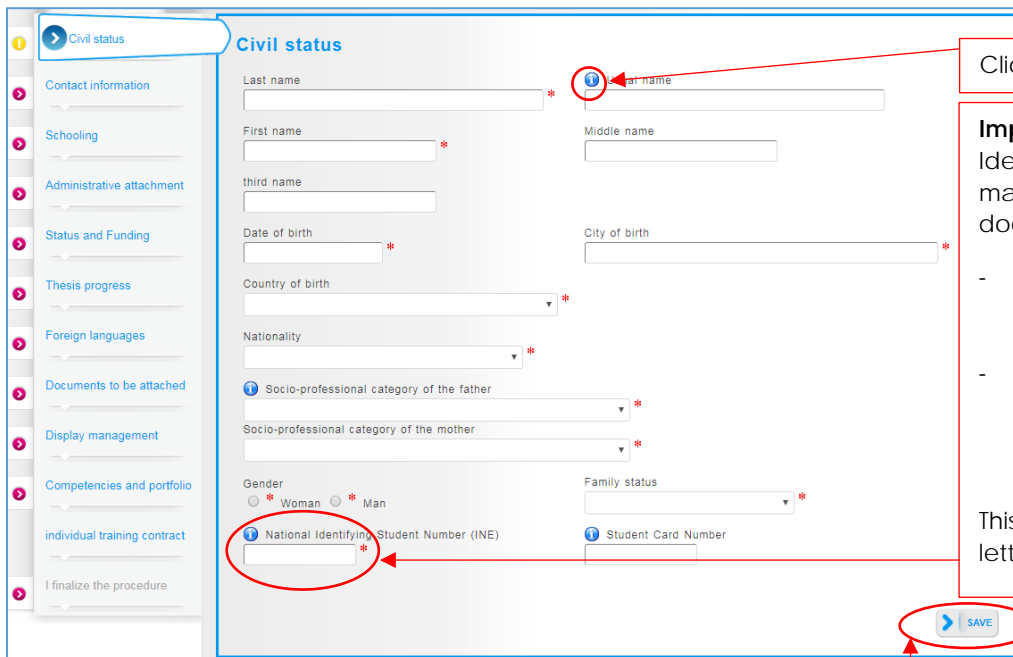**> SAVE**

Click here for more
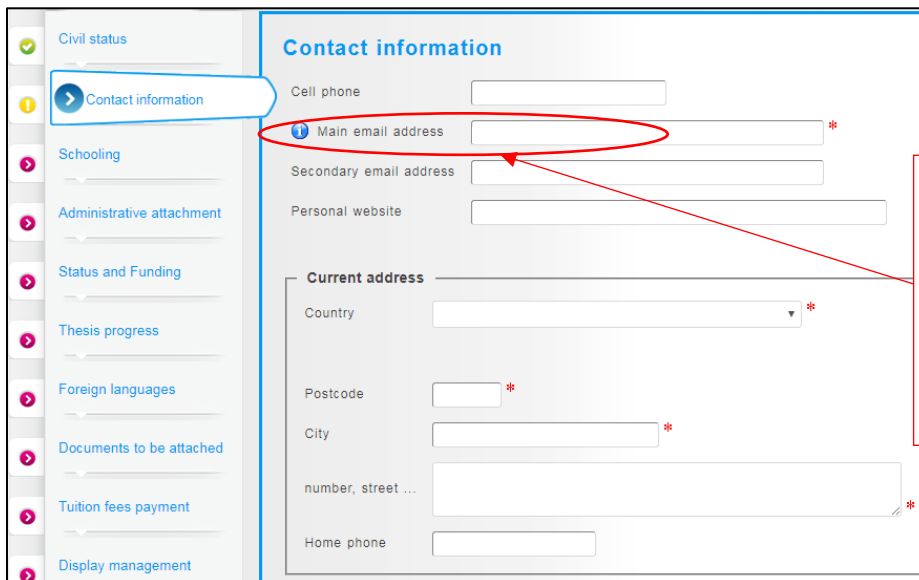
Important: the National Identifying Student Number may be found on official documents or student card:

- If you have already been registered on a French institution
- If this is your first registration in France, contact your school to obtain it

This number must have 11 letterings

Important: click on "save" to go on next step

4. Contact information

Contact information

Cell phone _____

ⓘ Main email address _____ *

Secondary email address _____

Personal website _____

Current address

Country _____ ▼ *

Postcode _____ *

City _____ *

number, street … _____ *

Home phone _____

The main email is automatically informed with the email you used to create your ADUM account

If your institution created you an institutional email, note it first, and note your personal email on secondary

5. Schooling

Diploma allowing access to PhD studies

Country *
City *
University *
Type of diploma *
Name, Title *
Speciality *
Parcours
Obtaining *
Mark or grade   Mention
Rank

History of schooling

Do you hold the Agrégation degree? ○ yes ● no

Are you engineer? ○ yes ● no
Year of your first enrollment in a french Higher Education institution ▾ *

Indicate all your diplomas, from the baccalauréat until the last diploma before the Master degree

[✓ Baccalauréat] [Add]

n° 1
Title of the diploma
Baccalauréat
Speciality

School

City

Country
Obtaining month ▾ Year ▾
Mark or Grade
Rank or Grade ▾ on ▾
Mention ▾

« Baccalauréat » or high school diploma

Inform the year you obtained the high school diploma and the type of diploma

4

6. Administrative attachment

Administrative attachment

For the Academic Year 2017-2018 this is your [____] th registration for PhD Thesis

International cotutelle agreement : ⦿ non ○ oui prévue ○ oui en cours ○ yes established

Date of your 1st registration for PhD thesis [_____] *

Date of entry at the University [_____] *

Professional situation in the moment of your 1st registration for PhD thesis
[_____▼]

University administrative area
[Paris ▼] *

University you register at
[_____▼] *

Doctoral Shool
[_____▼] *

PhD speciality
[_____▼] *

Scientific area
[_____▼] *

ⓘ CNU Section [_____▼]

Automatically completed, please check the information

ⓘ Training ⦿ * initial ○ * ongoing

Ongoing education concerns professionals already employed

ⓘ Confidential thesis ○ yes ⦿ no

Diffusion of your Thesis
Consult the information note -> "This information note is intended for the PhD students - CNIL authorisation for data transfer"

> SAVE

7. Status and Funding

Funding

Statut

Fraction of working time dedicated to preparing the PhD (as a fraction of a full-time work) : temps ⦿ * full ○ * partial

PhD student status:
⦿ * remuneration dedicated to the preparation of the doctorate
○ * remuneration not dedicated to the preparation of the doctorate

Funding

Funding Type [_____▼] * ⓘ

Type of Work Contract
[_____▼] *

Employer
[_____] *

Funding source
[_____] *

Funding from [_____] * to [_____] *

Important: for any questions about funding, please contact your supervisor

Indicated on your contract of employment

Important: inform every funding you received during your thesis

> Add a new funding

> SAVE

5

8. Thesis progress

Thesis progress

Thesis title in French
[   ] *

Thesis title in English
[   ] *

Keywords in French
1 - [   ] *   2 - [   ] *
3 - [   ] *   4 - [   ]
5 - [   ]   6 - [   ]

Keywords in English
1 - [   ] *   2 - [   ] *
3 - [   ] *   4 - [   ]
5 - [   ]   6 - [   ]

Research Unit
[Autre   ▼] *

Specify the title of the research unit
[   ]

URL
[   ]

Secondary Research Unit: Name Type N°, url
[   ]

Sidebar navigation:
- Civil status ✓
- Contact information ✓
- Schooling ✓
- Administrative attachment ✓
- Status and Funding ✓
- Thesis progress
- Foreign languages
- Documents to be attached
- Tuition fees payment
- Display management
- Competencies and portfolio
- individual training contract
- I finalize the procedure

THESIS SUPERVISION

ⓘ Information :: A partir du 3ème caractère saisi une recherche est effectuée sur **l'ensemble des responsables de l'ADUM**. Patientez un peu.
Si le nom de votre encadrant comporte seulement 3 caractères, faites suivre d'un espace, et saisissez la 1e lettre du prénom.

Thesis Director ⓘ
Choose a supervisor in the list below (HDR required)
* [Choisissez une valeur   ▼]
Percentage of time [▼]

○ Co-director ○ Co-supervisor (if one exists) ⓘ
[Choisissez une valeur   ▼]
Percentage of time [▼]

○ Co-director ○ Co-supervisor (if one exists)
[Choisissez une valeur   ▼]
Percentage of time [▼]

Thesis co-supervisor (if one exists)
[Choisissez une valeur   ▼]
Percentage of time [▼]

Thesis sponsor
Name [   ]   First Name [   ]

> **Important**:
> Please note the time your supervisors are involved on your thesis work:
> - The sum of all times must **be 100%**
> - If you have just one supervisor, please note 100%
> - The minimum time for the involvement of a supervisor **is 30%**
> - In the frame of an international co-tutelle agreement, the Phd student will be registered in both institutions: PSL and the international partner. So he has a supervisor in each institution. The PSL supervisor is supervisor, and the supervisor on international institution is the "co-supervisor"

> If any change during your thesis, please inform your institution and complete the form entitled "changement de sujet de thèse ou de directeur"

Industrial Collaboration ◉ no ○ yes established ○ yes scheduled

Description of the thesis advancing
Update on the works done, difficulties experienced, …

[text area] *

Summary of the thesis project in French

[text area] *

Summary of the thesis project in English

[text area] *

❯ SAUVEGARDER

9. Foreign languages

Foreign Languages

Renseigner Obligatoirement la langue anglaise

Mother tongue : [dropdown] ▾ *

─ Other languages ─

	Language	Level
1-	[dropdown] ▾	[dropdown] ▾
2-	[dropdown] ▾	[dropdown] ▾
3-	[dropdown] ▾	[dropdown] ▾

What is your knowledge level in French? ?

Written Expression
(Please select a value) ▾

Oral Expression
(Please select a value) ▾
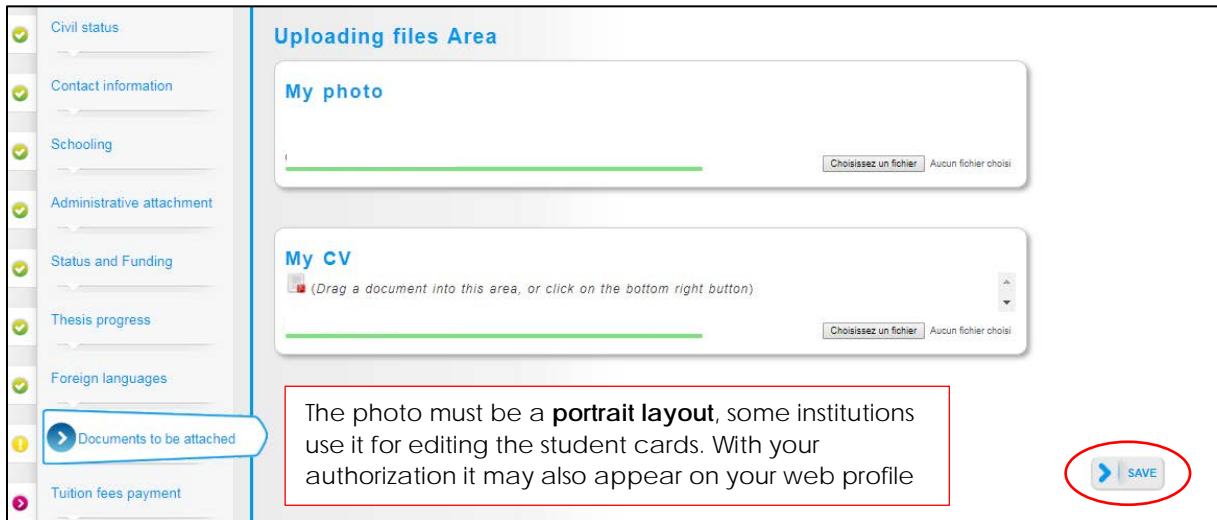
TOEIC obtained ○ yes ◉ no

TOEFL obtained ○ yes ◉ no

Autre test obtenu ○ oui ◉ non

❯ SAVE

Civil status
Contact information
Schooling
Administrative attachment
Status and Funding
Thesis progress
Foreign languages
Documents to be attached
Tuition fees payment
Display management
Competencies and portfolio

10. Documents to be attached
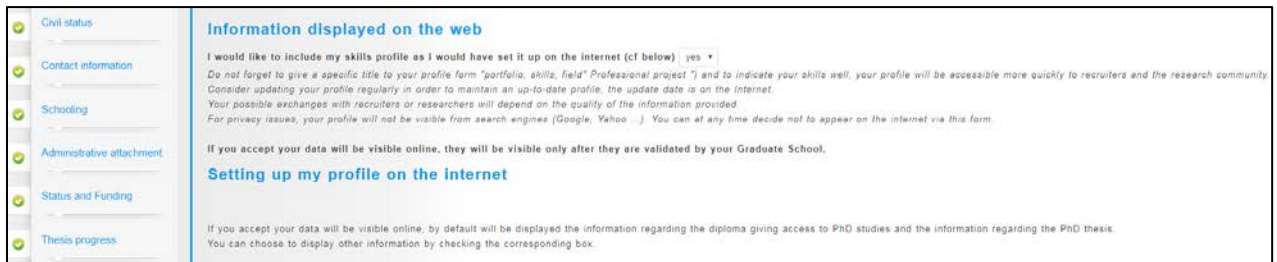
The photo must be a **portrait layout**, some institutions use it for editing the student cards. With your authorization it may also appear on your web profile

11. Display management

12. Competencies and Portfolio

competencies and portfolio

Professional project *
- enseignant-chercheur, enseignant du supérieur
- chercheur en milieu académique
- chercheur en entreprise, R&D du secteur privé
- pilotage de la recherche et de l'innovation, gestion de projets innovants, pilotage de structures innovantes
- métiers d'accompagnement et de support à la recherche, à l'innovation et à la valorisation, au développement des Spin Off et Start-up innovantes
- expertise, études et conseils dans des organisations, cabinets ou sociétés fournissant des prestations intellectuelles, des expertises scientifiques, prospectives ou stratégiques
- entrepreneur des domaines innovants
- médiation scientifique, communication et journalisme scientifique, édition scientifique, relations internationales
- Autre

Technical skills

Transverse skills

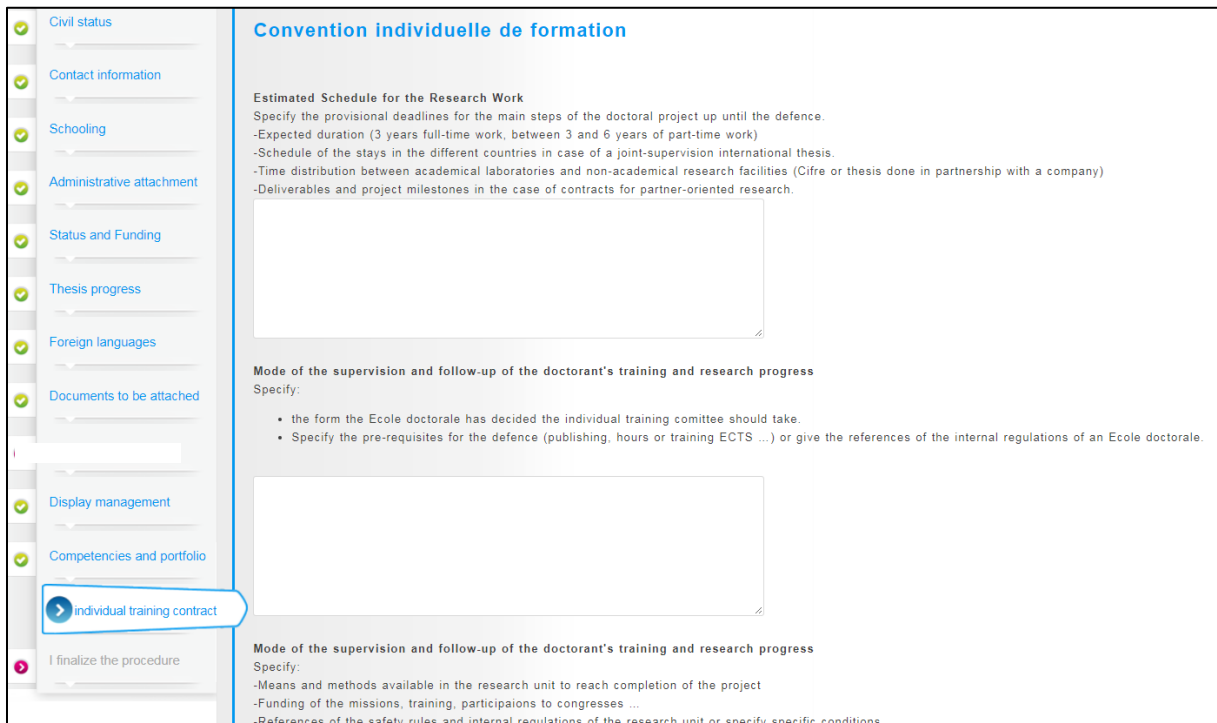Extra-professional interest areas

Living Abroad

1-

2-

13. Individual training contract

To help you to inform this part you may contact your supervisor and your doctoral school.

Convention individuelle de formation

Estimated Schedule for the Research Work
Specify the provisional deadlines for the main steps of the doctoral project up until the defence.
-Expected duration (3 years full-time work, between 3 and 6 years of part-time work)
-Schedule of the stays in the different countries in case of a joint-supervision international thesis.
-Time distribution between academical laboratories and non-academical research facilities (Cifre or thesis done in partnership with a company)
-Deliverables and project milestones in the case of contracts for partner-oriented research.

Mode of the supervision and follow-up of the doctorant's training and research progress
Specify:
- the form the Ecole doctorale has decided the individual training comittee should take.
- Specify the pre-requisites for the defence (publishing, hours or training ECTS ...) or give the references of the internal regulations of an Ecole doctorale.

Mode of the supervision and follow-up of the doctorant's training and research progress
Specify:
-Means and methods available in the research unit to reach completion of the project
-Funding of the missions, training, participaions to congresses ...
-References of the safety rules and internal regulations of the research unit or specify specific conditions.

Integration into the reasearch unit/team – Terms and conditions

..

INDIVIDUAL TRAINING PLAN

Specify the collective training courses desired, in relation to the skills that need to be developed and to the professional project

Promotion of the research work, diffusion, publishing and non-disclosure agreements, intellectual property rights. depending on the PhD programme.

Please specify :

- Rules on the signing of publications by the research unit
- Form of submission of the articles
- Elements regarding the intellectual property, the diffusion or non-disclosure clauses regarding the doctoral project.

Promotion of the research work, diffusion, publishing and non-disclosure agreements, intellectual property rights. depending on the PhD programme.

INTERNATIONAL OPENING

Specify the elements already carried out or scheduled (according to the doctoral project plan) which bring an international outlook: international mobility during the PhD studies (give details: residence abroad, using of an experimental platform, residence in a foreign research unit to gain specific skills), international congress.

> SAVE

14. Finalization of the procedure

I have completed the process

By clicking on this link, you can open and print the documents requested for your educational enrollment in the graduate school or the establishment. This action informs the person in charge of your dossier that the ADUM process is finalized.
Please check that the documents are filled in correctly. If they must be completed, a button allows you to cancel finalization in order to modify your data.

> TRANSMISSION OF THE DATA IN ORDER TO BE VALIDATED

Every step completed has a green signalisation. When every step is green, click on « Transmission of the data in order to be validated »

II. The registration folder

Once your ADUM account is created you must collect all the documents asked to finalize your registration. They must be checked by your center administrator or the specialty supervisor who will send them to the office of doctoral studies.